Training Location: Memphis Tenn.

**Hotel:** Spring Hill Suites Hotel

901/522-2100

21 North Main Street

Memphis, TN

**Rooms:** \$75.00/night

A block of rooms have been set aside. When you call advise them that your are calling to make a reservation for the block of rooms for the U.S. Army Corps of Engineers.

Each room is a suite and has 2 TV's, microwave, and small refrigerator Indoor Pool, free continental breakfast and coffee is available all day in the main lobby.

Hotel is a short 3 blocks from the Memphis District Office

**Training Location:** Clifford Davis Federal Building (Memphis District Office)

6th Floor Room 637

When you get off the elevators hang left

**What you need to bring:** Government ID, Business Center Login/Password, Paper, and Pen or pencil

What you need to do before training: If you have a question or subjects you want to have covered please send them to me.